

THIRD LAGUNA HILLS

---M U T U A L

OPEN SESSION

MINUTES OF THE AGENDA PREP MEETING OF THE THIRD LAGUNA HILLS MUTUAL BOARD OF DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

Friday, July 9, 2021 - 9:30 a.m.
Laguna Woods Village Virtual Meeting
24351 El Toro Road
Laguna Woods, California

NOTICE OF MEETING AND AGENDA

The purpose of this meeting to discuss agenda items for the Third Board Regular Meeting
Civil Code §4930

Directors present: Steve Parsons, Annie McCary, Lynn Jarrett, John Frankel, Ralph Engdahl, Robert Mutchnick, Craig Wayne, Cush Bhada, Donna Rane-Szostak, Reza Karimi

Directors absent: None

Staff present: Jeff Parker-CEO, Siobhan Foster, Cheryl Silva and Grant Schultz

1. Call Meeting to Order / Establish Quorum

President Parsons called the meeting to order at 9:30 a.m. and establish that a quorum was present.

Announcements were made regarding the leasing report, recruitment update for the M&C Department for the director, facilities engineer and manager positions.

2. Approval of the Agenda

By consensus, the agenda was approved without objection.

3. Discuss and Consider Items to be placed on the Third Board Regular Meeting Agenda (open & closed session) on July 20, 2021

4. Director Comments

- Director Mutchnick requested that the Third Board have their own Corporate Secretary.
- Director Mutchnick requested that the Zoom be available to Board Members only and not for the Residents (Members). Residents (Members) should come to the Board Room for Member Comments.
- President Parsons asked about the replacement for the Records Management position.
- Director Mutchnick commented that we should not share section 8 information when Members are attending our open meetings.
- Director Rane-Szostak commented about water usage and addressing units that are in the tier 4 level.
- President Parsons asked about water allowances for members that use walk-in tubs for medical purposes.
- President Parsons asked when the fire avert system will be installed.

5. Adjournment

The meeting was adjourned at 11:20 a.m.

A handwritten signature in black ink, appearing to read "Lynn Jarrett", written over a horizontal line.

Lynn Jarrett, Secretary of the Board
Third Mutual Laguna Hills